

## **Pine Street School Council Meeting January 15<sup>th</sup>, 2019**

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The regular meeting of Pine Street School Council was duly called and held on January 15<sup>th</sup>, 2019 in the library of Pine Street Elementary located at 133 Pine Street in Sherwood Park, Alberta. Quorum was present.

### **In Attendance:**

**Executive:** Lesley Bowman (Chair), Lorena Ellsworth (Secretary), Nasreen Banman\* (Vice-Chair)

**Administration:** Jeff Huculak (Principal), Shelby Hines (Assistant Principal), Kerri Remeika (Teacher Representative), Trina Boymook (Board Trustee)

**Parents:** Cara Kern, Trina Loucraft

\* Denote partial attendance.

1. Chair, Lesley Bowman, calls to order at 7:24pm.
2. Introductions skipped.
3. Additions to agenda
  - a. Moved School Photographer discussion to Society.  
MOTION: Cara Kern motions to accept amended agenda, Nasreen Banman seconds.  
IN FAVOUR: 5  
NON-VOTING: 3  
CARRIED
4. Adoption of December Minutes.  
MOTION: Cara Kern motions to accept December minutes, Nasreen Banman seconds.  
IN FAVOUR: 5  
NON-VOTING: 3  
CARRIED
5. Trustee Report – Trina Boymook
  - a. 67% of respondents have indicated that they would like the Board to proceed with the renaming of the Wye Replacement School. Feedback received overwhelming indication that they would like a name that reflects its new location. The names being surveyed are Heritage Hills (School or Elementary), Heritage Hills Park (School or Elementary) and Heritage Point (School or Elementary). Submission deadline is February 15.
  - b. On January 10, the Board held a special meeting to consider a new Strathcona Christian Academy agreement. The Board voted unanimously in favor of entering

into a new agreement. The Board is very pleased that Strathcona Christian Academy will remain within EIPS.

- c. The Board is currently working with senior administration on the development of a 2020/21 calendar. It is expected to contain the same features as the current calendar.
  - d. Re-registration will begin February 1 and will run until February 28. SouthPointe, FR Haythorne and Ecole Campbelltown have closed boundaries for the 2019/20 school year. Those who are intending to register at a non-designated school will be required to complete their re-registration before February 28. Late requests will not be considered.
  - e. A general High School Information Night will be held on January 28 at Sherwood Park Alliance Church at 7:00pm. This will focus on what parents and students need to know about high school and the choices available. Individual High Schools will be holding open houses during the month of February. Ardrossan Jr/Sr is February 12, Bev Facey is February 20 and Sal is February 21. Each open house starts at 6:30pm.
  - f. At the Board's January 24 meeting, the Superintendent will be bringing a recommendation report for the Board's consideration that will address the growing interest in French Immersion at the elementary level in Sherwood Park. The Superintendent will be making a recommendation that the Board approve a second school site. This recommendation report will be posted with all other meeting materials at noon on January 20 on IPS website.
  - g. The Board is working with senior administration on an engagement process for parents and staff to provide input into a new policy that will set parameters around how and when cellphones and personal devices can be used during the school day. A student conference will be held February 28 to gather their input.
  - h. Questions/comments
    - i. None.
6. Administration Report – Jeff Huculak
- a. Christmas Concerts – Pine Street School closed out December with our annual Christmas concerts. Our kindergarten – grade 3 concert wowed us with “A Place in the Christmas Choir” and our grade 4-6 students put us in the Christmas mood with “It’s Snow Problem”. Our students did a marvelous job! Thank you to all parents and volunteers who helped out. The concert was a perfect way to get us all into the Christmas spirit and close out 2018!
  - b. I am pleased to announce that the Pine Street school community came together and donated plenty items for A Safe Place, which is a women’s shelter in Sherwood Park. In addition, our school collected 408.5 pounds of food, along with \$133.90 in donations in support of the Strathcona Christmas Bureau. See Appendix A for copies of the thank you letters received.
  - c. Parent/Teacher/Student Conferences – Follow Up on Previous Discussion
    - i. Next year we will do Student-Led for K-2 and Interviews for grades 3-6 for the first round on conferences.
    - ii. Finalized dates for first term report cards taking into consideration information from parents and staff
    - iii. Report Cards – Friday, December 6 (61 days into school)

- iv. PTS Conferences Oct. 16 & 17 (30 & 31 days into school) – halfway mark.  
\*Note: Christmas Concert most likely Dec. 10, 11 or 12
- d. Literacy
  - i. As I stated in previous meetings, teachers have incorporated Reader’s Workshop in their classes. Our EIPS literacy consultant continues to work with teachers and has been in classes modeling lessons and providing feedback.
  - ii. Pine Street also joined the Wee Read network and already have a number of parents and volunteers coming into our school on a weekly basis to read to our students. Be sure to check out our *Little FreeB Bookshelf* located across from our courtyard. Students are welcome to take a book home if they would like. It’s just another way we are promoting literacy at Pine Street.
  - iii. Reading Books – Our parent helpers (Specifically, Lorena Ellsworth and Lindsay Roma) have done a magnificent job labelling all the high-interested levelled books for students and putting dots on them. The books are now in bins and they will be finishing up the final touches labelling the bins. Thank you!
- e. Numeracy
  - i. EIPS numeracy consultant (Alex Candler) continues to working with teachers and has also been modeling lessons and providing feedback. She has worked with teachers on looking at MIPI data, has benchmarked students with teachers and has demonstrated Number talks etc...This work will continue throughout the year.
  - ii. Pine Street School is proud to be hosting our first ever *Math Night* on Wednesday, January 23 from 6:00pm – 7:30pm. This is for parents and their children in kindergarten through grade 6.
  - iii. We have booked Box Cars and One-Eyed Jacks to come out to Pine Street. John Felling will run the math night. I have asked him to focus on Place Value, Number Sense and Operational Fluency. We will have some door prizes there and should parents want to purchase some games, he will have some for sale. They are either \$5 or \$10 each. He can accommodate up to 150 people. We are excited to have him out. I think it will be great.
  - iv. Pine Street School is also creating some short numeracy videos that will assist parents by providing them with strategies to assist their children. Jeff handed out some permission forms to parents if they are interested in participating. The plan is to do several 2-3 minute videos featuring parents, students and staff. We want it to be real and authentic. Shelby will be working with Alex on this project moving forward.
- f. School Logo – Students provided us with a lot of great information regarding how they felt about our school and there were certainly some common themes that emerged.
  - i. Students indicated they love Pine Street and that people here are kind, friendly and very welcoming. While we received numerous suggestions about what our mascot should be, “Bears” was the most common choice among students.

- ii. We even received a fantastic drawing from one of our grade six students with an idea for our logo.
- iii. After considering the feedback from students and staff, we worked with EIPS Communication department to come up with a logo that we believe represents Pine Street School. After several drafts and revisions, I am pleased to announce that we have come up with a new logo for Pine Street School. We are now officially the “Pine Street Bears”.
- iv. Our main school logo has been updated and now features seven trees instead of the six that we used to have. Each of the seven trees represent a virtue that we believe is important in being a good person. The seven virtues are: **Love, Respect, Courage, Honesty, Wisdom, Humility, and Truth**. These virtues can also be found in the Seven Sacred teachings by Indigenous peoples. In the center of the logo is a bear, with the words Pine Street Elementary underneath. We also have a new “Bear” logo which we will use on school clothing and Spirit Wear.
- v. Jeff shared the logo with parents. Jeff explained some of the elements of the logo.
- g. EIPS Calendar 2019-20 & Kindergarten Calendars – Jeff stated both calendars are available on the EIPS website.
- h. Kindergarten Registration (2019-20 school year) – Begins Friday, Feb. 1, 2019. To be eligible to attend kindergarten in the 2019-20 school year, your child must turn five years old on or before Dec. 31, 2019. For more information about the EIPS kindergarten program, parents can see the [EIPS Kindergarten Toolkit](#) or contact the school.

**Requesting to attend a non-designated school?**

Kindergarten students may request to attend a non-designated school by indicating their preference during the registration process.

- i. Returning Student Registration – Similar to last year, but the dates are a bit different. Families of all returning students will need to complete this process to confirm the school their children will attend for the 2019-20 school year, and to request to attend a non-designated school, if applicable. Returning student registration will take place at the same time as all registrations for the 2019-20 school year: **Feb. 1-28, 2019**. Access to the Returning Student Registration Form is provided through the PowerSchool Parent Portal. If you don’t have a PowerSchool Parent Portal account, you will need to set one up **before Feb. 1, 2019**.
- j. January Newsletter – A newsletter went home yesterday letting parents know about a few things happening in the school and Division. Information in the newsletter included:
  - i. Change in principal
  - ii. New Logo & Date of Assembly to launch NEW logo – this Friday at 1:00pm
  - iii. Information on our 3 school goals and how we are working to meet those
  - iv. Updates of some more changes that we have had to the facility – new lighting. There has also been some painting done and Facilities will continue painting the school in sections, including the trim and lockers etc.
  - v. Accountability Pillar Survey Information

- k. Staffing Update – As you most of you are all aware, our Superintendent – Mark Liguori, has asked me to be the Principal of Lakeland Ridge School effective January 28, 2019. Mr. Marshall, who is the current principal at Lakeland Ridge, has accepted a position at Central Office. Mrs. Hines will serve as the “Acting For” Principal at Pine Street until the end of the school year. Over the next two weeks, I will be working with Mrs. Hines to ensure there is a smooth transition. I am confident that Mrs. Hines will do a terrific job! The process of selecting an Assistant Principal to take over for Mrs. Hines has begun. Once we have more information, we will let you know.

Jeff thanked School Council for all of their support and dedication to Pine Street School.

- l. Questions/comments
  - i. Is there some way we can create a database (that people can make changes to?) of high interest books? Would be great for parents looking for new books for their children similar to the level they are at. Will discuss with Mrs. Demarco, librarian.
  - ii. There is supposed to be a check box on the Returning Students Registration to allow parents to opt-in to School Council. Where does this information go? Trina Boymook will chase it down. Will be using Powerschool this year so we should have a better opportunity to ask and receive this type of information.

7. Teacher Liaison Report – Kerri Remeika

- a. Maker Space – students working on snap circuits, consultants were in to help with robotics before Christmas. School purchased 10 additional Ozobots and Codapillars.
- b. Sherwood Park Crusaders game last Friday, lots of positive feedback from kids regarding players in school to hand out tickets.
- c. Swimming lessons start next week: Appleby, Brown, Kavalinas, Woodbeck
- d. Theme day next early out: costume day
- e. Questions/comments
  - i. None.

8. Student Council Report – Nasreen Banman

- a. Met yesterday:
  - i. Brainstorming ideas on getting more visibility on safety in the school. Cartoon strip?
  - ii. Each grade come up with safety topic and present through PNE TV.
- b. Next meeting: January 28
- c. Questions/comments
  - i. None.

9. Chair Report – Lesley Bowman

- a. I had the pleasure of attending the January 2019 COSC meeting last Wednesday.
  - i. We reviewed a number of items including:

1. Ongoing advocacy at the division and provincial level related to the upcoming provincial election.
2. Encouraging parents to ask questions of their candidates that focus on education and how that impacts our kids.
3. They will continue to provide us guidance on this front.
- ii. COSC Vice Chair Krista Scott presented on her plan to create an online glossary of education terms and abbreviations for parents.
- iii. We discussed the Combined Education Plan (CEP) and the Annual Education Results Report (AERR).
- iv. The upcoming Accountability Pillar Survey that will come out for students and parents of grade four students.
- v. We discussed incorporating physical literacy into our kids' school days to comply with DPA requirements.
- b. We would like to have a brief discussion of this month's ASCA parental engagement task force survey about the interplay between councils and societies.
- c. I would like to say thank you to Jeff.
  - i. It is with sadness and optimism we say 'see you later' to Jeff.
  - ii. On one hand, we are sad, but on the other hand, we welcome Shelby as our new Acting Principal and look forward to carrying on Jeff's legacy of collaboration and caring.
  - iii. What a difference two years makes. Jeff has deftly guided us through:
    1. The Davidson Creek transition
      - a. Staff, students, and parents were supported through the challenge.
      - b. It was transparent and professional.
      - c. Thank you.
    2. The Library Re-Design
      - a. Your willingness to work with us and shuffle budgets shows your commitment to working with parents as partners.
    3. Creating a renewed sense of what Pine Street School is all about.
      - a. Creating a sense of community and collaboration at Pine Street.
      - b. You succeeded in making parents feel a part of this school as a community where they feel respected and heard.
      - c. Working on the new Logo
      - d. The kids love you!
  - iv. You will be truly missed here, Jeff. It has been a pleasure and I thank you as a parent and a partner. Best of luck at Lakeland Ridge.
- d. Questions/comments
  - i. None.

10. Adjourned by Chair, Lesley Bowman at 8:20pm.

**The next regular meeting will take place on Tuesday, February 12<sup>th</sup>, 2019 at 7:30pm.**

These minutes are respectfully submitted by:

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Lorena Ellsworth  
Secretary

Adopted by Council in the meeting of February 12<sup>th</sup>, 2019.

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Lesley Bowman  
Chair

DRAFT

APPENDIX A – Thank you letters



STRATHCONA  
Christmas  
Bureau

P.O. Box 3525  
Sherwood Park, Alberta T8H 2T4  
Phone: 780.449.5353  
[www.strathconachristmasbureau.ca](http://www.strathconachristmasbureau.ca)  
E-mail: [scb79.ca@gmail.com](mailto:scb79.ca@gmail.com)  
Twitter: @Str\_XmasBureau

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December 20, 2018

Mr. Jeff Huculak  
Principal  
Pine Street School  
133 Pine Street  
Sherwood Park, AB T8A 1H2

Dear Mr. Huculak,

Thank you very much for your very generous donations in support of the Strathcona Christmas Bureau program. Your school collected food and toys weighing 408.5 pounds and you also collected \$133.90 in donations. Thank you so much!! Strathcona County is greatly blessed by its many generous businesses, community groups, schools and individuals who care so much for people at this special time of the year.

This year our community's support enabled us to provide hampers to 438 families in Strathcona County. Thank you so much for supporting the 2018 campaign of the Christmas Bureau. We wish everyone at Pine Street School all the best for 2019.

Sincerely,

A handwritten signature in cursive script that reads "Anke Berner".

Anke Berner  
Secretary



**A Safe Place**

*Offering shelter and support to abused women & their children.  
Operated by: Strathcona Shelter Society Ltd.*

P.O. Box 3282  
Sherwood Park, AB T8H 2T2  
Telephone: (780) 464-7232 Fax: (780) 467-3511



December 20, 2018

Pine Street School  
133 Pine Street  
Sherwood Park, AB T8A 1H2

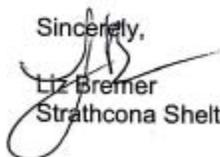
Thank you for your most generous donation of generous donations of toiletries and xmas gifts. Your generosity and thoughtfulness is truly amazing!

A Safe Place which is operated by the Strathcona Shelter Society is a shelter for women experiencing domestic violence with or without children. Since we opened in 1984 A Safe Place has provided shelter and support for over 15,500 women and 19,500 children.

The purpose of A Safe Place is to provide crisis intervention in the form of a safe shelter and supportive counseling for women and their children experiencing domestic violence.

With your help we are able to continue to provide our clients with an opportunity to take control of their lives in a way that will give them alternatives in the future.

Sincerely,

  
Liz Bremner  
Strathcona Shelter Society Ltd.

