

## Online Correction and Verification Form

Dear EIPS families:

The new online Correction and Verification Form is now available through your [PowerSchool Parent Portal](#) account. Families can use the form to access and update information on file at any time during the school year. The online form replaces the paper form sent home with families each fall.

Submitted changes will be reviewed by school registrars and updated in PowerSchool as needed. Please only submit current updates so we have accurate information on file. For example, if you are planning a move this summer, please log in to your Parent Portal account **after** you move and submit the necessary changes at that time, not before.

If any parent or guardian has opted out of having their information visible on the Correction and Verification Form, the complete form is unavailable to all listed parents and guardians, including the person who opted out. These families must contact the school directly to request updates to the information on file.

Annually each fall, all families will receive a reminder about the online Correction and Verification Form to ensure you have an opportunity to review and update information on file each school year.

If you have any questions about this process or the form, contact the office at 780-467-2246.

Sincerely,  
Pine Street Elementary School