

Pine Street School Council Meeting

May 9th, 2019

The regular meeting of Pine Street School Council was duly called and held on May 9th, 2019 in the library of Pine Street Elementary located at 133 Pine Street in Sherwood Park, Alberta. Quorum was present.

In Attendance:

Executive: Lesley Bowman (Chair), Nasreen Banman (Vice-Chair)

Administration: Shelby Hines (Principal), Kerri Remeika (Assistant Principal), Lorna Magnan (Teacher Liaison)

Parents: Cara Kern, Trina Loucraft, Jamie Anderson, Amanda Gibbons, Darrel Bradley*

Absent with Regrets: Lorena Ellsworth (Secretary), Trina Boymook (Board Trustee)

* Denote partial attendance.

1. Chair, Lesley Bowman, calls to order at 7:05pm.
2. Introductions skipped.
3. Additions to agenda
 - a. Change date of June meeting.
MOTION: Lesley Bowman motions to accept amended agenda, Jamie Anderson seconds.
IN FAVOUR: 6
NON-VOTING: 3
CARRIED
4. Adoption of April Minutes.
MOTION: Cara Kern motions to accept April minutes, Trina Loucraft seconds.
IN FAVOUR: 6
NON-VOTING: 3
CARRIED
5. Change date of June meeting from Tuesday, June 11th to Thursday, June 6th per request from Trina Boymook, Board Trustee. See Parent Society minutes for voting.
6. Trustee Report – Trina Boymook
 - a. Thank you to those that completed the parent survey. We had over 3700 submissions this year. The questions around cellphone and personal device use during school hours certainly played a big part in the larger than usual participation rate. The Board was provided an overview of emerging trends from this survey on April 6 and have

- received a detailed report on May 2. The Board will also reviewed the results of the Staff survey on May 2 as well. All the feedback received from stakeholders has been very valuable as we drafted Policy 24 Personal Communication Devices. The draft policy will be coming forward at the May 22 Board meeting for a decision. If approved the new policy will come into effect at the start of the 2019/20 school year.
- b. Due to the provincial election school boards budget due date has been extended to the end of June. Without any information being provided by the new Minister of Education the Board will move forward with a conservative budget that will contain on the assumption that funding for growth will not be provided by the government and that Classroom Improvement Funds will be discontinued. This is a similar approach many School Boards are developing their budgets. The Board is making amendments to its Board meeting schedule to accommodate the change in submission date. Once the commitment is confirmed in the fall, we will revisit the budget and will adjust accordingly.
 - c. The Board approved a motion that the Board consider the possible closure of Grades 10-12 at Andrew School effective June 30, 2019. The Board also approved a motion to direct senior administration to initiate all actions necessary to fulfill the requirements of the Closure of Schools Regulation, including the preparation of a report regarding the possible closure and providing the report to trustees prior to the June 6, 2019 Board meeting. All Trustees will be attendance at the public meeting in Andrew on May 9.
 - d. Recommendation on Grandfathering students at Ecole Campbelltown that are impacted by the boundaries that will come into effect in September 2020 is expected to be considered at the May 22, 2019 Board meeting.
 - e. Questions/comments
 - i. None.
7. Administration Report – Shelby Hines
- a. KUDOS
 - i. Thank you for changing the date of the meeting so that Kerri & I could attend!
 - ii. Thank you for your patience with regards to our library shelving quote & for supporting our library redesign. May Madness is such a wonderful fundraiser that families can easily support so thank you for coming up with this initiative.
 - iii. Art Cards look fantastic, as usual, and were distributed. It is a lot of work, but the results are awesome and we truly appreciate all the time and effort that goes into creating these cards.
 - iv. Thank you to Darrell for being so flexible in terms of bringing in bear wear to suit customers preferences. I am looking forward to seeing staff and students sporting their bear wear as it truly brings a sense of community.
 - b. Budget/Enrollment
 - i. No principals have received their budgets yet. We are working on a ‘very conservative scenario’ framework with the hope that we will get more than that.
 - ii. I made the decision to have two kindergarten classes next year due to the needs of the students and in hopes we have further enrollments between now

and September. As of May 9, kindergarten has **33** students registered and so the classes will have **17** students in the Monday/ Wednesday class and **16** students in the Tuesday/ Thursday class. As always, this may change as September nears.

- iii. As of May 9 our ECS to Gr. 6 enrollment was: **340** (not including our PALS students)
- iv. Projected Class Configurations (as of May 9) not including PALS:
 1. ECS = 16 / 17
 2. Gr. 1 = 22 / 21
 3. Gr. 2 = 18 / 18
 4. Gr. 3 = 21 / 21
 5. Gr. 4 = 25 / 25
 6. Gr. 5 = 24 / 25
 7. Gr. 6 = 27 / 28
 8. As always, these numbers and configurations may change between now and beginning of the 2019-20 school year.
- v. School Fees & Field Trips
 1. Teachers worked hard to determine how to get the most for our dollar.
 - a. Cross Country - \$35
 - b. Short Track - \$50
 - c. ECS - \$43.25
 - d. Grade 1 - \$38
 - e. Grade 2 - \$50
 - f. Grade 3 - \$45
 - g. Grade 4 - \$42.50
 - h. Grade 5 - \$59
 - i. Grade 6 - \$59
 - j. Gull Lake - \$75
 2. Lunch fess will go up by 5%: \$105 per child/ year. Each additional child after the second child will be \$52.50 per child/ year. Kindergarten students will pay \$52.50 because they only attend half time. This is not cost recovery, we experience a loss.
 3. Increases are primarily due to taking into account natural price increases, as well as some field trips being added. Prices are meant to be cost recover only.
- vi. Re-branding Update
 1. New sign out front completed.
 2. Janine Stowe, our EIPS graphic designer, and I have been communicating regarding the cost of the re-branding and it stands at approximately \$7000. This includes getting door decals, a decal on the office windows and on the wall behind Mrs. Leitch's desk, updating our main entry hallway, as well as putting decals up on the wall near the gym and in the grade one/two stairwell. There is some rebranding planned in the grade six hallway that includes acrylic panels that will have student pictures in them

vii. Technology Update

1. We received 5 new iPads through Evergreening funding. No Evergreening funding will happen next year.
2. 4 Tech Tubs (houses for iPads) were also donated and are placed at various locations in the school.
3. We are going to transition on May 16, 2019 to a new format for our school website so that we can stay current with a cleaner, crisper look.

viii. EIPS Parent Survey Results

1. As I shared earlier in the year, the 2019 Parent Survey was open from March 11-29. The purpose of the survey is to gauge our progress as a Division, as well as a school, in meeting our goals and priorities as outlined in our Education Plans. As well, this year there were additional questions related cell phones and personal devices which were meant to help inform the EIPS Board of Trustees in terms of developing policy surrounding such technology. This is located on our website.
2. Review the results on website prior to next meeting and we will discuss at the June meeting.

ix. Principal Survey

1. Parents will be chosen randomly to receive a survey which will be used as a tool to provide feedback to myself and Central in terms of how I am doing in my new role as principal. It is anonymous and I would ask you to take the time to complete it if you do receive it as it can be very valuable in informing Central, as well as my practice.

x. Transportation

1. Kerri and I met with the Director of Student Transportation, Lisa Weder and the Assistant Director of Student Transportation, Julie Ptasznyk on April 15 to review and reflect upon what is working, areas of growth, and where might we be going as a district in terms of our Transportation department.
2. MELT - new training requirements for our drivers; need to comply by July 31, 2019; we have two certified driving instructors however the 53 hours one on one hours (up from 16 hours) will significantly impact costs and driver recruitment

xi. EIPS Long Service & Retirement Event

1. Kerri & I had the pleasure of attending and celebrating staff who are retiring, as well as those being recognized for their long service and dedication.
2. 5 years: Keltie Herzog, Nikki Rufenack, Louise Wall
3. 10 years: Zoe Larsen, Leanne Rosko, Michelle Vetro
4. 20 years: Cheryl Hawryluk & Suzanne Stevens
5. 25 years: Wendy Forbes
6. Retirees: Heather Wright, Linda Kerr & Pegi Brown

c. Questions/comments

- e. Plenary Session was Dr. Phil McRae – Researcher for the ATA and Adjunct Professor in the Faculty of Education at the U of A.
 - i. How growing up in a digital age is impacting our habits of mind, bodies, and sense of community.
 - ii. Discussed many of the things we know or assume about technology and our kids – it can be a distraction, and it really limits our ability to actually connect with our kids.
 - iii. They need to know that when we are with them – we are engaged.
 - iv. Especially no technology at the dinner table – this is where some of the rich conversations and connections are made as a family and it is important to the well being of the whole family.
- f. AGM
 - i. The AGM was lively and full of discussion and advocacy.
 - ii. We spent until 11:00 debating the rules of order, so we knew it would be a long day.
 - iii. The Bylaws passed as well with a few minor changes to the Omnibus piece from 75% on the floor without a seconder to a motion, seconder, and simple majority. So that meant that it was easier to pull items out of the omnibus motion later in the day.
 - iv. The Elections for five ASCA Board of Director members occurred after noon.
 - 1. There is one issue to follow up on at the request of the ASCA Board.
 - a. Two newly elected Board members, Sarah Rollingson and Amy Bowie are both Educational Assistants and it wasn't made clear at the AGM that they are employed by school districts.
 - b. According to the ASCA Bylaws – candidates must declare any potential conflict; this was outlined in their nomination packages, but not mentioned on the floor, so Councils are being asked to vote through an Eligibility Survey our opinion on the two candidates.
 - c. Sara Rollingson
 - i. Eligible - CARRIED
 - ii. Not Eligible
 - d. Amy Bowie
 - i. Eligible - CARRIED
 - ii. Not Eligible
 - v. The following resolutions passed
 - 1. P19-01 – Funding for Appropriate Physical and Facility environments to Support Daily Physical Activity Policy Expectations.

2. P19-02 – Preservation of Locally Elected School Boards of Trustees
3. P19-03 – Increased Dedicated Funding for Accredited Mental Health Professionals
4. P19-05 – Policies and Regulations for use of Seclusion Rooms
5. P19-06 – Funding for Mandatory Entry Level Training (MELT) Program
6. P19-07 – Ongoing funding for Math Enrichment through the Canadian Mathematical Society
7. P19-09 – Change to the Funding Model for Schools with Low Student Populations
8. P19-10 – Guaranteed In-school Access to Mental Health Programs and Counseling for Students
9. P19-13 – Student Education Advocate
10. P19-14 – Regional Collaborative Service Delivery
11. P19-18 – Comprehensive Education Funding Framework Review
12. P19-20 – Identification of, and Penalties for, Traffic Violations around School Busses

g. COSC

- i. Thank you for the opportunity to represent Pine Street at COSC this year, I do enjoy it and was happy to be the Secretary for the year.
- ii. I look forward to attending next year as well, if that is how things work out.
- iii. Our April meeting featured a discussion of the incoming curriculum, some facts about stable and predictable education funding and how school councils can support their school's four-year education plan.
- iv. We usually have a budget discussion at the May meeting; however, there is no budget as many of us are painfully aware.
- v. We instead recounted our experiences at the ASCA Conference and AGM and Superintendent Ligouri walked us through a comparison of the School Act and the Education Act.

h. Questions/comments

- i. None.

11. Adjourned by Chair, Lesley Bowman at 8:10pm.

The next regular meeting will take place on Thursday, June 6th, 2019 at 7:30pm. Please note that this is a change to the regular day.

These minutes are respectfully submitted by:

Cara Kern, Parent Society Treasurer
on behalf of Lorena Ellsworth, Secretary

Adopted by Council in the meeting of June 6th, 2019.

Lesley Bowman
Chair

DRAFT