

Pine Street School Council Meeting

June 6th, 2019

The regular meeting of Pine Street School Council was duly called and held on June 6th, 2019 in the library of Pine Street Elementary located at 133 Pine Street in Sherwood Park, Alberta. Quorum was present.

In Attendance:

Executive: Lesley Bowman (Chair), Nasreen Banman (Vice-Chair), Lorena Ellsworth (Secretary)

Administration: Shelby Hines (Principal), Kerri Remeika (Assistant Principal), Lorna Magnan (Teacher Liaison), Trina Boymook (Board Trustee)

Parents: Cara Kern, Trina Loucraft, Jamie Anderson, Amanda Gibbons

* Denotes partial attendance.

1. Chair, Lesley Bowman, calls to order at 7:22pm.
2. Trina introduced herself.
3. Additions to agenda.
MOTION: Cara Kern motions to accept agenda, Jamie Anderson seconds.
IN FAVOUR: 7
NON-VOTING: 4
CARRIED
4. Adoption of May Minutes.
MOTION: Amanda Gibbons motions to accept May minutes, Trina Loucraft seconds.
IN FAVOUR: 7
NON-VOTING: 4
CARRIED
5. Elections
 - a. Lesley read position summaries.
 - b. CHAIR – Lesley Bowman let her name stand. Call for nominations. No other nominations. Lesley Bowman will remain Chair by acclamation.
 - c. VICE CHAIR – Nasreen Banman steps down. Call for nominations. Lesley Bowman nominates Cara Kern. Cara accepts the nomination. No other nominations. Cara Kern will be the new Vice Chair.
 - d. SECRETARY – Lorena Ellsworth let her name stand. Call for nominations. No other nominations. Lorena Ellsworth will remain Secretary by acclamation.

6. Policy Review & Adoption

a. No material changes.

MOTION: Cara Kern motions to adopt Policies, Jamie Anderson seconds.

IN FAVOUR: 7

NON-VOTING: 4

CARRIED

7. Trustee Report – Trina Boymook

a. At the May 22 Board meeting, Policy 24: Personal Communication & Device Policy was approved. 3700 parents, 6600 students and 1200 staff completed the survey.

Some highlights are as follows:

i. Elementary School: devices are not to be used during school hours (including breaks and recess) with exceptions made for students with ISP assisted technology or medical reasons. School storage policy will be in place.

Trustees did not want sent devices sent to school but parents with children going to and from school wanted them.

ii. Junior High: devices can be used for educational purposes, which are defined and directed by teachers. Devices must remain stored in pouches or lockers when not in use.

iii. Senior High: devices may be accessed during breaks and spares.

iv. Staff are required to model behavior expected of students. Administrative procedures to be developed over summer.

b. The 2019/20 budget will be difficult to finalize as of yet as we do not have information from the Provincial level. Bill 6 Interim Budget should have been tabled on Monday but was pulled back. It was indicated that the funding envelope for Alberta education wouldn't grow but would maintain. 15,000 additional students coming in need to be covered in the maintenance budget. Therefore, the budget will be based on the assumption that growth is not funded. We do expect to see growth in urban communities and a decline in rural communities. 112 additional students next year are anticipated. Student count this year will define funding for next year on a per student grant. Current reserves have been depleting to offset the operating deficit. Allocated reserves have been set aside for mechanical commitments, furniture and equipment. EIPS has maintained unallocated funds for emergencies in years past as a safety net (\$4M total). \$1.35M from the unallocated funds will be spent to offset deficit last year. Classroom improvement fund of \$2M will not be carried forward. Teachers collective agreement: no promise with new government, forecasting to not receive funding of \$1M. Budget to be tabled in the fall, we are expecting \$200M and shortfalls will be pushed out to schools. EIPS Central has been cutting to protect the classroom. School cuts will be more pronounced this year, likely a 1.1% decrease to schools. If the new provincial budget is too conservative (ie: growth is funded), additional dollars will be pushed to schools in corrected allocations in the fall.

c. Student transportation recorded a \$300K surplus, due to an overbudget on diesel prices. Funding allocation for urban schools was higher than anticipated, therefore there will not be an increase in fees for student transportation.

- d. Local MLAs were taken to Sherwood Heights to explain the project and partnerships with replacement school, as they were eager to meet. The Minister's position in Cabinet will be used strategically to advance projects in Strathcona County. Capital dollars will be encouraged to be spent on schools and hospitals.
 - e. Education Act tabled, amendments will take effect September 1. Will work on regulations over the summer. This is the last time the school fee schedule will have to be approved. Schools cannot charge fees on instructional materials. Optional courses, extracurricular, and field trips fees can be charged without minister approval – keeping it local.
 - f. Questions/comments
 - i. Common age of entry is kept at 5 years old by December 31st.
 - ii. Mandatory attendance age is 16, not 17 years old.
8. Administration Report – Shelby Hines
- a. Kudos!
 - i. Thank you for having the May Madness fundraiser!
 - ii. Thank you for organizing the movie night! It was a huge community building event that was enjoyed by all.
 - iii. The Bear Wear that was received was handed out and students are very excited about showing off their new logo.
 - b. Budget/Enrollment
 - i. We purchased additional Readers Workshop materials in the form of two Phonics kits, one for grade one and one for kindergarten. We also purchased two Word Detective Decoding kit for division one. We are planning on purchasing another supplemental kit for our second grade one class.
 - ii. Budgets were received on May 30 and submitted on June 7 for approval.
 - iii. Currently our enrollment is: 314
 - iv. Projected Class Configurations (as of JUNE 6,2019) not including PALS:
 - 1. ECS A = 17 (Appleby)
 - 2. ECS B = 18 (Appleby)
 - 3. Gr. 1 = 21 (Kavalinas)
 - 4. Gr. 1 = 22 (Magnan)
 - 5. Gr. 2 = 28 (Forbes)
 - 6. Gr. 2/3 = 26 (Ferguson)
 - 7. Gr. 3 = 28 (unknown)
 - 8. Gr. 4 = 25 (Bessette)
 - 9. Gr. 4 = 25 (Woodbeck)
 - 10. Gr. 5 = 24 (Weber)
 - 11. Gr. 5 = 25 (Zielke/Stevens)
 - 12. Gr. 6 = 27 (Hawryluk)
 - 13. Gr. 6 = 28 (Lockwood)
 - 14. Music ECS to grade 6 (Vetro)
 - 15. Admin - no decisions have been made for next school year so we are waiting to determine where Kerri Remeika will be. If she returns to the classroom, she will be teaching grade three. If she does not go

back to the classroom, we will be receiving a staff member (TBD) that has been surplus.

A newsletter will be coming out shortly to share this information with our Pine Street families.

- c. Library Redesign Update
 - i. The old bookshelves have been removed, the wall behind them repaired and painted. We are ready for the shelves.
 - ii. Timeline could go into the summer.
 - d. Re-branding Update
 - i. Janine has provided me with the quote for the rebranding of \$ 6725.25. We are starting the rebranding mid July.
 - e. Technology Update
 - i. We have purchased 90 new Chromebooks to support one on one technology in the classroom. These will be arriving in June and set up over the summer so they are ready to use in September.
 - ii. We have purchased 6 c-pen readers to support our students at various grade levels, with an expected delivery date of June 12, 2019.
 - f. EIPS Parent Survey Results
 - i. As I shared at the last meeting, these results are on our school website under Newsletter links and it was decided to provide time to review the results and discuss at the June meeting.
 - ii. EIPS Parent Survey Results discussion.
 - g. Volunteer Grandparent Program (Linking Generations)
 - i. Starting next year, four teachers have volunteered to participate in this program. It is a new initiative which offers seniors in our community opportunities to build connections with younger generations. Seniors will be placed in elementary classrooms approximately once a month to assist in bridging the multi-generational gap through various activities.
 - h. Policy 24
 - i. Policy 24 Approved by Board re: the use of personal communication devices in EIPS schools & classrooms
 - 1. *Students in kindergarten to Grade 6: No access to cellphones or personal devices during the school day, including during breaks and the lunch hour—the only exception, students with a diagnosed medical condition or an identified inclusive educational need. Additionally, each school will develop a personal communication device plan and detail where devices are stored during the school day.*
 - 2. *Policy 24, Personal Communication Devices **takes effect Sept. 1, 2019.** Once in effect, the Division will update its Board Policies and Administration Procedures for use by all Division schools.*
 - i. Questions/comments
 - i. None.
9. Teacher Liaison Report – Lorna Magnan
- a. Thank you for supplies donated by Parent Society executive.

- b. June 10 – land-based learning
- c. June 11 – Brentwood circle dance
- d. June 12 – Elder Wilson painting reveal
- e. June 14 – Earth Ranger show
- f. June 18 – DARE grad for Grade 6
- g. June 24 – Track Day
- h. Questions/comments
 - i. None.

10. Student Council Report – Nasreen Banman

- a. Last month: Bus Driver Recognition, Movie survey
- b. Later this month: Water Awareness Day, partnership with Elder Wilson
- c. McCormack’s continued financial support
- d. Survey to students out in June regarding focus for next year
- e. Questions/comments
 - i. Did Council do “Try it out on Early Out” this year? – no. Last year’s focus was on food, this year was safety.
 - ii. Would be nice to see more boys in Council.
 - iii. Do kids on Council this year pass information on to following years? Older grades typically partner with younger grades to support in delivering message to younger grades.
 - iv. Could kids eat lunch during the meeting so they don’t have to sacrifice recess?

11. Chair Report – Lesley Bowman

- a. Again, I would like to thank all the executive, attendees, staff, administration, and Trina for being a part of our work this year.
- b. I truly believe our efforts have made this school a better place for the students and staff and I look forward to continuing to build our relationships going forward and to make Pine Street the best it can be.
- c. What a year! Really, what a couple of years it has been; we have seen our fair share of change around here in the last twelve months and I want to commend all of our administration and staff for their professionalism and transparency and their ongoing efforts to put our children’s education and well-being up front.
- d. Change and the unknown are tough for all of us, but it is a testament to your professionalism that you have steered our school through some challenges and continue to do so. Thank you.
- e. Although he is no longer at this school, a big thanks to Jeff who did so much in his tenure here and was really a wonderful administrator to work with.
- f. To Shelby and Kerri who stepped in and stepped up and continued moving things forward with pride and excellence. I hear stories about challenging relationships with administration and wonder what people are talking about because we truly have an administration and staff who walks the talk of ‘parents as partners’ so thank you.
- g. Personally, I feel like there is so much more to do as a Council and so many ways we can support the goals of the school in our Education Plan. Our work as parents as partners continues.

- h. I do agree with some wise words I heard from a wise woman that we have to meet people where they are at. Some of us love numbers, some love governance, some love art cards, some love yearbook, some are passionate about apparel, and some love hot lunch. Some help in the class and some come to meetings. Simply because people don't choose to participate the way we do, doesn't mean any less, I value their ability to recognize their own strengths and limitations and honour that. So thank you thank you to all the people who participated in any way to making Pine Street a better place for our students and staff.
- i. I look forward to working with Administration to develop a strategy going forward that supports our school's education plan and involves as many parents and guardians as we can.
- j. We participated in the ASCA surveys, the AGM and Conference and I believe had some very fulsome discussions about education at both district and provincial levels.
- k. I love to see these conversations continuing and I do look forward to continuing our good work.
- l. Thank you again for the privilege of serving as your Chair.
- m. Questions/comments
 - i. None.

MOTION: Lesley Bowman motions for preliminary dates for 2019/20 meetings, Cara Kern seconds.

Tuesday, September 10, 2019

Tuesday, October 8, 2019

THURSDAY, November 7, 2019 (because 2nd Tuesday of the month is during Fall Break)

Tuesday, December 10, 2019

Tuesday, January 14, 2020

Tuesday, February 11, 2020

Tuesday, March 10, 2020

Tuesday, April 14, 2020

Tuesday, May 12, 2020

Tuesday, June 9, 2020

IN FAVOUR: 7

NON-VOTING: 4

CARRIED

12. Adjourned by Chair, Lesley Bowman at 8:46pm.

The next regular meeting will take place on Tuesday, September 10th, 2019 at 7:30pm.

These minutes are respectfully submitted by:

Lorena Ellsworth, Secretary

Adopted by Council in the meeting of September 10th, 2019.

Lesley Bowman
Chair