

Pine Street Volunteer Parents Society Meeting

February 8th, 2022

The regular meeting of Pine Street Volunteer Parents Society was duly called and held on February 8th, 2022 virtually via Google Meets. Quorum was present.

In Attendance:

Executive: Lesley Bowman (Chair), Jamie Wells (Vice Chair), Cara Kern (Treasurer), Lorena Ellsworth (Secretary)

Administration: Tracey Arbuthnott (Principal), Sheryl Tsiclas (Assistant Principal), Deneen Zielke (Teacher Liaison), Lorna Magnan (Teacher Liaison)

Parents: Joanne Crummey, Megan Sherren, Leah Brown, Trina Loucraft, Tracey Martin Woywitka, Megan Hahn, Omo Tosin-Aloba, Jodie Maki*

* Denotes partial attendance.

1. Vice Chair, Jamie Wells, calls to order at 6:54pm.
2. Attendance and Introductions.
3. Additions to Agenda

MOTION: Cara Kern motions to accept agenda as is, Leah Brown seconds.

OPPOSED: None

CARRIED

4. Approval of Minutes from January 11th, 2021

MOTION: Cara Kern motions to accept January minutes as is, Leah Brown seconds.

OPPOSED: None

CARRIED

5. Treasurer's Annual Report – Cara Kern
 - a. January Banking Summary is attached in Appendix A.
 - b. Questions/comments
 - i. None.

2. Fundraising & Community Building

- a. Art Cards – Lorena Ellsworth
 - i. Only a couple classes missing, will connect directly with teachers.

ii. MOTHERS DAY DELIVERY

1. Jan 10 – Feb 11: complete art (5 weeks)
2. Feb 14 – 25: scan
3. Feb 28: order form sent home to parents
4. Mar 24: deadline to order (before Spring break)
5. Mar 29 – Apr 29: prep, printing, sorting
6. May 2 – 6: delivery (Mother's Day is May 8)

b. Hot Lunch – Amanda Gibbons

i. January – Pasta Pantry

1. Very organized, huge hit with lots of volunteers.
2. 270 orders
3. Profit \$208.50

ii. February will be Boston Pizza (pizza, veggies, etc)

iii. Could use labels to help with distribution when volunteers

MOTION: Amanda Gibbons motions to allocate \$200 to Hot Lunch budget for incidentals, Cara Kern seconds.

OPPOSED: None

CARRIED

c. Spending Money – Discussion

i. Staff ideas:

1. Bass Xylophone - \$799 + tax
2. Library Curved Shelving Unit - \$2906
3. Library Straight Shelving Unit - \$1400
4. Pickle Ball Net - \$180
 - a. Leah Brown connected with Leslie and Sean from In A Pickle – they offered to donate a Pickleball net to the school!
5. Crazy Carpets - \$240 (40 x \$6)
6. Athletics - \$3528 (294 students x \$12)
7. Board Games – Depends on how much we buy

MOTION: Cara Kern motions to allocate \$400 to purchasing various board games, Lorena Ellsworth seconds.

OPPOSED: None

CARRIED

8. Classroom Library Additions – We give a budget to determine how much per class
9. Sharpies for Art Supplies – Multi Colours

MOTION: Lorena Ellsworth motions to allocate \$200 to purchasing Sharpies, Trina Loucraft seconds.

OPPOSED: None

CARRIED

10. Water colour paper
 11. Drying racks for art
 - ii. Rocks & Rings
 1. Due to Covid, only rental package is available (does not include instructor)
 2. 4 day rental (Monday 11am to Friday 1pm) includes equipment to run a tournament, \$350
 - a. 4 score boards
 - b. 4 sets of stones (32 total)
 - c. 4 target mats
 - d. 4 pusher sticks
 - e. Program lesson cards
 - f. Free online portal for teachers
 3. Option for something more permanent rather than rent? Might get more staff buy-in. Rental package could be starting point towards purchasing equipment.
 - iii. Potential for Sherwood Park Crusaders to come in and read with students, Tracey Martin Woywitka has connection. Great idea as Covid protocols are eased.
 - iv. Escape Room
 1. Virtual rooms ideal for ages 8 and up.
 2. Printable versions for at-desk work, minimal cost. Can purchase on Teachers Pay Teachers site.
 3. Mobile escape room – no local services anymore, not an option
3. Dates for 2021/22 Meetings
- a. Tuesday following early dismissal, follow the Council meetings, start around 7:00pm
 - i. March 8, 2022
 - ii. April 12, 2022
 - iii. May 10, 2022
 - iv. June 7, 2022

4. MOTION: Leah Brown motions to adjourn meeting at 7:31pm. CARRIED.

The next meeting will take place on Tuesday, March 8th, 2021 at 7:00pm, virtually via Google Meets.

These minutes are respectfully submitted by:

Lorena Ellsworth, Secretary

Adopted by Society in the meeting of: March 8th, 2021.

Lesley Bowman, Chair

APPENDIX A – January Banking Summary

Pine Street Volunteer Parent Society Treasurer Report					January
Date:		01-Feb-22		Opening Balance \$14,396.96	
Income					Balance
		Income	Expenses	Subtotal	
14-Jan	Save-On-Foods Receipts	\$1,467.22			
22-Jan	October Hot Lunch	\$337.05			
31-Jan	Interest	\$0.23			
Income Subtotal				\$1,804.50	\$16,201.46
Expenses					
Expenses Subtotal				\$0.00	Closing Balance \$16,201.46
Funds in Reserve:					
Christmas Concert Rental & Bussing		\$ 2,000.00			
Performances		\$ 1,500.00			
Emergency Bussing		\$ 1,000.00			
Oops I Forgot My Lunch		\$ 150.00			
Teacher's Wish Lists		\$ -			
Insurance		\$ -			
Pizza Parties		\$ 1,000.00			
RAZ Kids		\$ -			
Gym Equipment		\$ -			
Musical Instruments		\$ -			
		\$ 5,650.00			
Current Liabilites					
Available Funds					\$10,551.46