

# Pine Street Volunteer Parents Society Meeting

## March 8<sup>th</sup>, 2022

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The regular meeting of Pine Street Volunteer Parents Society was duly called and held on March 8<sup>th</sup>, 2022 virtually via Google Meets. Quorum was present.

### **In Attendance:**

**Executive:** Lesley Bowman (Chair), Jamie Wells (Vice Chair), Cara Kern (Treasurer), Lorena Ellsworth (Secretary)

**Administration:** Tracey Arbuthnott (Principal), Sheryl Tsiclas (Assistant Principal), Deneen Zielke (Teacher Liaison)

**Parents:** Jaime Wells, Megan Hahn, Trina Loucraft

\* Denotes partial attendance.

1. Vice Chair, Jamie Wells, calls to order at 7:19pm.
2. Attendance and Introductions – skipped.
3. Additions to Agenda

MOTION: Cara Kern motions to accept agenda as is, Lorena Ellsworth seconds.

OPPOSED: None

CARRIED

4. Approval of Minutes from February 8<sup>th</sup>, 2021

MOTION: Cara Kern motions to accept February minutes as is, Trina Loucraft seconds.

OPPOSED: None

CARRIED

5. Treasurer's Annual Report – Cara Kern
  - a. February Banking Summary is attached in Appendix A.
  - b. Paid for Alberta Opera and Sharpies.
  - c. Staff interest in Rocks & Rings, Lorena will forward contact to Tracey.

MOTION: Cara Kern motions to allocate \$400 to Rocks & Rings, Jaime Wells seconds.

OPPOSED: None

CARRIED

- d. Staff interest in virtual escape rooms, cost would be about \$15 per student for Grades 3 to 6 (180 students). Jamie will forward

MOTION: Cara Kern motions to allocate \$3000 to coordinating virtual escape rooms, Trina Loucraft seconds.

OPPOSED: None

CARRIED

- e. Questions/comments
  - i. None.

## 2. Fundraising & Community Building

- a. Art Cards – Lorena Ellsworth
  - i. Received all classes but one (will not be participating).
  - ii. MOTHERS DAY DELIVERY
    - 1. March 7: order form sent home to parents
    - 2. Mar 24: deadline to order (before Spring break)
    - 3. Mar 29 – Apr 29: prep, printing, sorting
    - 4. May 2 – 6: delivery (Mother's Day is May 8)
- b. Hot Lunch – Cara Kern on behalf of Amanda Gibbons
  - i. February – Boston Pizza
    - 1. Profit \$270 on 170 orders
    - 2. Few hiccups, 1<sup>st</sup> time using vendor
  - ii. March – Booster Juice
    - 1. March 11
    - 2. 139 orders booked
    - 3. Volunteers welcome
- c. Yearbook – Trina
  - i. Thank you, Mrs. Tscilas, for photos!
  - ii. Have a parent volunteer, Andrea Gerstner, to take over yearbook next year going forward.
- d. Movie Night / School Dance – Jamie Wells
  - i. Are we able to start planning activities?
    - 1. Yes, approved by admin.
    - 2. Movie night geared towards Div I, would likely be appreciated by families who have not connected with the school.
  - ii. Can we consider food at school activities?
    - 1. Tracey will review with Jaime.
- e. Save-On Receipts – Lesley Bowman
  - i.

3. Dates for 2021/22 Meetings
  - a. Tuesday following early dismissal, follow the Council meetings, start around 7:00pm
    - i. April 12, 2022
    - ii. May 10, 2022
    - iii. June 7, 2022 – Annual General Meeting

4. MOTION: Leah Brown motions to adjourn meeting at 7:37pm. CARRIED.

The next regular meeting will take place on **Tuesday, April 12<sup>th</sup>, 2022 at 6:00pm, planning for in-person at Pine Street Elementary.** Will review a hybrid model with an option for remote access.

These minutes are respectfully submitted by:

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Lorena Ellsworth, Secretary

Adopted by Society in the meeting of: April 12<sup>th</sup>, 2021.

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Lesley Bowman, Chair

APPENDIX A – February Banking Summary

Pine Street Volunteer Parent Society Treasurer Report					February
Date:		01-Mar-22			
				Opening Balance	\$16,201.46
<b>Income</b>		Income	Expenses	Subtotal	Balance
03-Feb	November Hot Lunch	\$266.80			
18-Feb	December Hot Lunch	\$208.50			
28-Feb	Interest	\$0.23			
				Income Subtotal	\$475.53
					\$16,676.99
<b>Expenses</b>					
09-Feb	Alberta Opera Performance		\$787.50		
24-Feb	Sharpies & Board Games		\$600.00		
				Expenses Subtotal	\$1,387.50
					Closing Balance \$15,289.49
<b>Funds in Reserve:</b>					
Christmas Concert Rental & Bussing		\$ 2,000.00			
Performances		\$ 712.50			
Emergency Bussing		\$ 1,000.00			
Oops I Forgot My Lunch		\$ 150.00			
Teacher's Wish Lists		\$ -			
Insurance		\$ -			
Pizza Parties		\$ 1,000.00			
Hot Lunch		\$ 200.00			
				\$ 5,062.50	
<b>Current Liabilites</b>					
				Available Funds	\$10,226.99