

Pine Street School Advisory Council Meeting September 18, 2025

The regular meeting of Pine Street School Council was duly called and held on Sept 18, 2025 at Pine Street Elementary School located at 133 Pine Street in Sherwood Park, Alberta. Quorum was met.

In Attendance: Dustine Vicic, Rachelle Gagnon, Jef Bailey, Sarah Matheson, Alanna Mahar, Kayleigh Chase, Caitlyn Sliter, Alexis Bizuk, Tracey Martin Woywitka, Kennedy Ennis, Sheri Schuster, Ray Seutter, Sonia James, Kaley Pandos, Jamie Wells, Dawn Holmer, Candace Heatla, Melissa Jenkinson, Danielle Sartison

Opening Remarks & Welcome – Jef Bailey

The School Advisory Council Meeting called to order at 6:02 pm

Land Acknowledgement

Additions to Agenda: No

Review of Minutes from May 27, 2025

MOTION: Made by Tracey Martin Woywitka to accept May minutes as is.

SECONDED by: Caitlyn Sliter

CARRIED: Yes

Business Arising from Minutes

No

Trustee Update – Cathy Allen Is not running this year and was unable to attend.

Welcome to the 2025-26 school year!!

COLLEGIATE PROGRAMMING – CAMPUS EIPS

Alberta Education provided \$1.7 million to launch Phase 1 of the EIPS Collegiate program. This will allow EIPS the opportunity to introduce new, career-focused programming in the 2025-26 school year. In this first year, collegiate programming is focused on trades and technologies and health and human services. These programs will be offered at Bev Facey and Salisbury. This is open to all EIPS students entering grade 12 and those choosing to return for a fourth year and who have successfully completed specific English Language Arts and CTS coursework. Ultimately, it is EIPS hope to realize our dream of a replacement school for both Fort Saskatchewan High and Rudolph Hennig Junior High - a building that can be properly equipped and outfitted to offer a greater number of advanced career pathway options in the Heartland Industrial area.

DRAFT JUNIOR HIGH CURRICULUM

The new curriculum for grades 7-9 mathematics, social studies and physical education and wellness will be available for field testing in 2025-26. Optional piloting will take place in 2026-27 and mandatory implementation in 2027-28.

ENGAGEMENT WITH MINISTER NICOLAIDES – EDUCATION AND CHILDCARE

Trustees and Superintendents had the opportunity to participate in information sessions with Minister Nicolaides this summer.

June 30 – Classroom Complexity and Student Aggression

July 10 – New Standards for School Libraries – Ministerial Order

August 28 – Draft Junior High Curriculum

September 8 – Selection and Availability of School Literary Materials – revised Ministerial Order

TRUSTEE ELECTION

As this is an election year, the Board meeting in August was not the typical meeting. The swearing in of the elected trustees will take place on October 30, 2025. The election of the chair and vice chair and the assignment of trustees to the various working committees will take place at this time.

The closing date for registration of trustee nominations is September 22 at 12:00 pm. Trustee candidate information will be posted on eips.ca. Please vote on Monday October 20, 2025

Please contact me with questions or concerns.

Respectfully submitted,

Cathy Allen

Cathy.allen@eips.ca

780-417-8100

Principal Update – Dustine Vicic

Pine Street Elementary Principal's Report - School Council Meeting, September 18, 2025

Start of School Year & Meet the Teacher Event

When staff returned on August 26, they quickly reached out to families with introductory emails, which included classroom lists and a reminder about our *Meet the Teacher* event. This event, held on August 27, was a great success. It allowed students to settle any first-day jitters, drop off supplies, and reconnect with their classmates. We've received positive feedback from both staff, students and parents, so we hope to continue this tradition in the future.

Changes to Fit Kids Program

During our first two days back as a staff, we made the difficult decision to move away from the *Fit Kids* program for this school year. This wasn't a decision taken lightly. If I had been here in the spring, we would have engaged in deeper conversations with the Council about the change. The *Fit Kids* program was originally designed to offer a third prep period for grade-level teachers to collaborate. However, with the introduction of *Collaboration Wednesdays*—which focus on data-driven work aimed at student growth and achievement—we found we no longer needed *Fit Kids* in its previous form. Additionally, safety concerns around gym capacity with class sizes and complexity played a significant role in this decision.

While the *Fit Kids* program will not continue in its original form, we will still look for ways to expose students to a variety of activities they may not otherwise experience. We'll also explore opportunities to partner with organizations that can provide lasting impact through longer-term engagements.

Collaboration Wednesdays

Already, *Collaboration Wednesdays* have been a big success. These dedicated times for staff collaboration have allowed us to align on key goals for the year. Our team has been focusing on Goal Three, and we're in the process of analyzing our data to set actionable targets. I'll be sharing more details on this focus with the Council soon.

School Assembly & Community Building

On August 29, we kicked off the year with a full-school assembly, where we introduced all staff members and emphasized the importance of our shared care for one another and our school community. The energy was fantastic, and it's been great to see everyone coming together.

Getting to Know Our Students

In addition to being in classrooms, Mrs. Oswald, Rachelle, and I have spent time building relationships with students so they know who we are and where they can turn for support. This is an important part of fostering a positive, welcoming school culture.

PALS Program

This week, we also welcomed our PALS students, and the school is already buzzing with excitement. Our hallways are full of energy, and it's wonderful to see all of our students thriving together.

Terry Fox Run & Assembly

Today, we held our Terry Fox Run and assembly. It was truly an honor to have Terry Fox's brother attend and kick off the run in such a meaningful way. The run itself, which

took place at Cottonwood Park, was a huge success, as were the generous donations that have been pouring in from our Pine Street families. We are incredibly grateful for the support.

Cross Country Running Club

Our Cross Country Running Club is off to a great start. Mr. Yung and Ms. Kelly have been holding after-school practices, and we have 46 students from Grades 4-6 participating. It's wonderful to see so many students getting involved and staying active.

Kindness Club – The Feeling Pine Club

The *Feeling Pine Club* is our new initiative aimed at spreading kindness and making Pine Street a brighter, more welcoming place. Throughout the year, we'll take on projects that bring joy to others, such as planting flowers, creating seasonal decorations, writing Christmas cards for seniors, and honoring veterans on Remembrance Day. On Tuesday, Mrs. Weber's Grade 5 class planted daffodils and tulips in the front flower bed for the spring. Mrs. Weber and Megan Mundell will co-lead this group, and we're excited to see the impact it will have.

New Staff

This year, we've also welcomed several new staff members to our school:

- **Brenna Oswald** – Counsellor
- **Tayler Straughen** – Music Teacher and First Nations, Métis, and Inuit Lead
- **Soleil Lee** – Grade 6 Teacher (afternoons in September)
- **Support Staff** – Alyssa Cooper, Stacey Smith, Alana Hrynchuk, Leah Brown, and Mandy Ross



Dustine Vicic
Principal | Pine Street Elementary
Elk Island Public Schools (EIPS)
P 780.467.2246

Division 2- Teacher/Student Voice - Wednesday September 17

Love about Pine Street

- Three recesses
- Teachers are very nice and patient and listen
- All teachers have different personalities
- Everyone helps each other - students and staff
- Subjects are engaging- it's fun
- Learning in multiple ways
- School teams, cross country teams and clubs
- Huge gym
- Hot lunch- different, variety of choices, not stuck with just a hot dog, different things at home, we love pizza, warming up from inside, desserts
- Kindness club at pine street is awesome
- I can see my friends and teachers
- I like our playground and our field
- Learning different things, experiments
- Basketball hoops
- Coloured recess equipment,
- Field is specifically divided for each grade
- Different times at the park
- Art is the best
- Whole school assembly

Work on -

- Need to make sure that we are bringing it back in so we don't lose recess equipment
- Consistent recess rules- 0 people around the side hill
- Grade 4's aren't allowed on basketball or volleyball teams (potential intramurals)
- Better air conditioning
- No park for grade 4s at first recess
- Lower volleyball nets
- Microwaves
- Vegan options at hot lunch
- School soccer and football
- Two recesses in the park
- School teams for grade 1-3

COSC - No Update next meeting to be held Oct 01.

Any other school advisory council business: Yes

Fund allocation from reserve for fit kids program:

- Admin to brainstorm ideas for allocation of funds in reserve. Council noted that they would like a fitness-based option to be considered, as with a show of hands all parents in attendance identified this as a need for kids.

Elections of School Council Executive:

- Chair - SEAT IS OPEN, Election to be held at the next meeting. A parent volunteer is required. The time commitment is six meetings and being the liaison between council and admin

Virtual Platform for School Council Meetings:

- Pros and cons were discussed regarding a virtual option for future student council meetings, with the need to facilitate a collaborative environment being at the forefront. Student council will offer a virtual option to attend the October's (TENATIVE) meeting as a trial.

MOTION: Made by Tracey Martin Woywitka to offer a virtual platform for the October's (TENATIVE) student council meeting.

SECONDED by: Melissa Jenkinson

CARRIED: Yes

Pine Street School Volunteer Parent Society:

Financial Statements - Tracey Martin Woywitka

Pine Street Volunteer Parents Society
Financial Statements
June 30, 2025

Pine Street Volunteer Parents Society

Listing of Officers

Jefvray Bailey

Sherwood Park, Alberta

Position: Chairperson

Traey Martin Woywitka

Sherwood Park, Alberta

Position: Vice Chair

Kaylie Flewin

Sherwood Park, Alberta

Position: Secretary

Sarah Matheson

Sherwood Park, Alberta

Position: Treasurer

Approved on behalf of the Executive

Chairperson

Date

Treasurer

Date

Audited on behalf of the Members

Member

Date

Member

Date

Pine Street Volunteer Parent's Society

Unaudited Balance Sheet

As at June 30, 2025

		<u>June 30, 2025</u>	<u>June 30, 2024</u>
		\$	\$
Assets			
	Cash ATB Account	30,770	29,404
		<hr/>	<hr/>
		30,770	29,404
Liabilities			
	Cheques issued not yet cleared through bank	-	-
		<hr/>	<hr/>
		-	-
Equity			
	Opening Equity	29,404	20,673
	Net Income	<u>1,366</u>	<u>8,731</u>
		30,770	29,404
		<hr/>	<hr/>
		30,770	29,404

Pine Street Volunteer Parent's Society

Unaudited Income and Loss Statement

July 1, 2024 to June 30, 2025

		<u>2025</u>	<u>2024</u>
		\$	\$
Revenues			
	General		
	Grant	1,000	1,000
	Interest on main ATB account	<u>10</u>	<u>6</u>
		1,010	1,006
	Fundraising		
	Save-On Foods receipts	5,114	8,882
	Family dances - Halloween and year end	2,260	3,697
	Bottle drive	1,822	3,092
	Art cards	1,206	1,352
	Hot lunch	1,440	1,207
	Mabel's Labels	170	110
	Cobs	82	151
	Movie night	<u>-</u>	<u>1,140</u>
		12,094	19,632
		<u>13,104</u>	<u>20,638</u>
Expenses			
	Fundraising		
	Family dances - Halloween and Year End	2,022	2,117
	Family dance thank you school custodian	100	200
	Movie night	-	913
	Movie night thank you school custodian	-	100
	Art cards	<u>-</u>	<u>42</u>
		2,122	3,372
	School Programs		
	Pine Street Fit Kids - reimbursement to Pine Street	2,700	2,387
	Christmas concert	1,981	1,955
	Teacher wish lists	1,800	1,700
	Performance	998	998
	Rock N' Rings	368	368
	Teacher End of Year Pizza Lunch	286	-
	Retirement gift	260	-
	Teacher Christmas cart supplies	<u>222</u>	<u>-</u>
		8,614	7,407
	Administrative		
	Insurance	1,002	1,001
	Cheques	<u>-</u>	<u>126</u>
		1,002	1,127
		<u>11,738</u>	<u>11,907</u>
Net Income		<u>1,366</u>	<u>8,731</u>

Fundraiser and Program Analysis by School Year

		<u>2024/2025</u>	<u>2023/2024</u>
		\$	\$
Family Dances			
	Income	2,260	3,697
	Expenses	(2,122)	(2,317)
		138	1,380
Deposited after year end		716	-
		854	1,380
<u>MovieNight</u>			
	Income	-	1,140
	Expenses	-	(1,013)
		-	127
<u>Art Cards</u>			
	Income	1,206	1,352
	Expenses	-	(42)
		1,206	1,310

Supplemental Info - Breakdown of Dances

	<u>Halloween</u>	<u>Year End Family</u>	
Ticket sales	1,199	716	deposited after year end
Concession sales	555	257	
DJ	(541)	(541)	
Gym rental	(79)	(79)	
Thank you	(100)	-	
Supplies	(288)	(245)	
	<u>746</u>	<u>108</u>	854

Planning For 2025/2026 School Year

Considerations for Funds to Be Set Aside	Budget
Insurance	1,000
Christmas Concert	2,000
Family Dances	2,300
Movie Night	1,000
Performance	1,000
Rock N' Rings	368
	<hr/> 7,668

<u>Fit Kids Fundraising</u>	
Carry forward from 2023/2024 school year	1,600 A
Contribution from Parent Council 24/25 fundraising - bottle drive and hot lunch	<hr/> 1,822 A

A Funds to go back into general operating account

Treasurer's Report September 2025

May, June, July, August and September (to date) monthly completed Banking Summaries are attached,

Income Included

- Interest - .86 May, .86 June, .91 July and .91 August

May

- Healthy Hunger- Booster Juice- \$120.10
- Healthy Hunger- IHOP- \$215.63
- Save on Foods- \$574.88
- Jamie Wells MN Petty Cash Return- \$400

Total: \$1310.61

June

- Bottle Drive Cash- \$249
- Year End Dance Cash- \$507
- Sherwood Park Bottle Depot: Bottle Drive- \$1572.60
- Healthy Hunger: BarBurrito- \$144.34

Total: \$2473.80

July

- Healthy Hunger- Bottle Drive Donations- \$716.25

Total: \$716.25

September

- Cobs Fundraiser- \$ 94.64
- Healthy Hunger- Dance Ticket Sales - \$754.45
- Mabels Labels Fundraiser- \$104.51
- Healthy Hunger- Nitzas- \$192.40
- Healthy Hunger- DQ- \$156.10

Total: \$ 1,302.10

Expenses Included

May

- Sarah Matheson- DJ Payment- \$541.49
- Pine Street Ab Musical (Rapunzel)- \$997.50
- Jef Bailey- Farewell Gift Reimbursement- \$209.96
- Tracey W.- GC for Farewell- \$50
- Caitlin Sliter- Float for Dance- \$250

Total: (\$ 2048.95)

June

- Megan Hahn: Staff Pizza Lunch- \$285.53
- Caitlin Sliter: Dance Supplies- \$245.06
- EIPS Gym Rental Dance- \$78.75

Total: (\$ 609.34)

Past Year (s) Fundraiser breakdowns and Totals:

Save On Foods Yearly Fundraiser Report:

2022-2023 Total: \$5809.64

2023-2024: \$8882.34

2024-2025: \$5113.72

School Dances: (2024-2025)

Halloween Dance Income: \$ 1753.28

Halloween Dance Expenses: \$1007.16

Halloween Dance Profits: \$746.12

Year End Dance Income: \$1011.45 **

Year End Dance Expenses: \$ 620.24

Year End Dance Profits: \$391.21 **

Dance Income Totals: \$ 2726.53 **

Dance Expense Totals: \$ 1627.40

Dance Profit Totals: \$ 1099.13 **

Art Cards (2024-2025)

Art Cards Income: \$ 1205.65

Art Cards Expenses: \$0.00

Art Cards Profits: \$1205.65

**** For visual reference; either the whole amount or part of the amount was deposited after year end cut off, therefore on official statements it is a part of the 2025-2026 financial year**

2025 Movie Night Break down:

Movie Night Income Total: \$

Movie Night Expenses Total: \$

Movie Night Profit: \$0.00

Labels Labels Ongoing Fundraiser:

2022-2023 total: \$52.82

2023-2024 total: \$170.11

2024-2025 total: \$57.06

2025-2026 total: \$104.51 **

Hot Lunch Fundraiser: (2024-2025)

Nitzas Pizza- \$142.30

Pasta Pantry- \$ 244.65

Subway- \$ 159.03

Cobs Bread- \$ 100.75

Boston Pizza-\$ 173.80

IHOP- \$215.63

Booster Juice- \$120.10

barBurrito- \$144.34

Nitza Pizza- \$192.40 **

DQ- \$156.10 **

Fundraiser Total to date: \$1788.72**

Cobs Bread In-Store Fundraiser

2022-2023 total: \$150.84

2023-2024 total: \$82.43

2025-2026 total: \$94.64 **

Bottle Drive 2024-2025

Income Totals: \$2537.85

Funds in Reserve

These are the current updated Funds in Reserve;

	2025-2026	2024-2025
Christmas concert & bussing	\$	\$2000.00
<i>Performances</i>	\$	\$1000.00
Teachers Wish List	\$	\$1800.00
Insurance	\$	\$1000.00
<i>Rock n' Rings</i>	\$	\$400.00
<i>Movie Night</i>	\$	\$1000.00
Halloween & Year End Dance	\$	\$2300.00
Fit Kidz	\$	\$1600.00
Christmas Coffee Cart	\$	
<i>Total:</i>	\$	

Current 2025-2026 and Ongoing Fundraiser breakdowns and Totals:

Save On Foods Yearly Fundraiser Report:

2022-2023 Total: \$5809.64
2023-2024: \$8882.34
2024-2025: \$5113.72
2025-2026:

School Dances: (2025-2026)

Halloween Dance Income: \$
Halloween Dance Expenses: \$
Halloween Dance Profits: \$

Year End Dance Income: \$ {754.45}

Year End Dance Expenses: \$
Year End Dance Profits: \$

Dance Income Totals: \$
Dance Expense Totals: \$
Dance Profit Totals: \$

Art Cards (2025-2026)

Art Cards Income: \$
Art Cards Expenses: \$
Art Cards Profits: \$

Bottle Drive (2025-2026)

Income Totals: {716.25}

2026 Movie Night Break down:

Movie Night Income Total: \$
Movie Night Expenses Total: \$
Movie Night Profit: \$

Hot Lunch Fundraiser: (2025-2026)

Nitzas Pizza- \$
Pasta Pantry- \$
Subway- \$
Cobs Bread- \$
Boston Pizza-\$
IHOP- \$
Booster Juice- \$
barBurrito- \$

Nitza Pizza-\$ {192.40}

DQ-\$ {156.10}

Fundraiser Total to date: \$

Cobs Bread In-Store Fundraiser

2022-2023 total: \$150.84
2023-2024 total: \$82.43
2025-2026 total: {\$94.64}

Mabels Labels Ongoing Fundraiser:

2023-2024 total: \$170.11
2024-2025 total: \$57.06
2025-2026 total: {\$104.51}

July

Date: 1-Aug-25

Opening Balance S3,0 769.84

Income		Income	Expenses	Subtotal
7-Jul	HH- Bottie Dr. Donations	\$716.25		
31-Jul	Interest	\$ 0.91		

Balance

Income Subtotal \$717.16

\$ 31,487 .00

[illegible]

Expenses Subtotal \$ -

Closing Balance S31,487.00

Funds in Reserve:

Christmas Concert Rental & Bussing	
Perf ormances	
Fit Kidz	\$ 1 600.00
Teacher's Wish Lists	
Insur ance	
Pizza Parties	
Rocks and Rings	
Mo vie Ni ght	
Hallowe e n & Year End Dance	
Meet the TeacheBBQ	

\$ 1,600 .00

Current Liabilities

Available Funds

\$29,887.00

Pine Street Volunteer Parent Society Treasurer Report

August

Date : 1-Sep-2 5

Op ening Bal ance \$ 31,487 .00

[illegible]

Balance

Income Sub total \$ 0.91

\$ 31,487.91

Exnenses

Expenses Subt otal \$

Closing Balance \$ 31,487.91

Funds in Reserve:

Chr Istmas Concert Rental I & Bussing	
Performanc es	
Fit Kid z	\$ 1,600.00
Teacher's Wish Lists	
Insurance	
Pizza Parties	
Rocks and Rin gs	
Movie Night	
Halloween & Year End Dance	
Meet the Teacher BBQ	

\$ 1,600 .00

Current Liabilities

--	--

Available Funds

\$2,9 887.91

Pine Street Volunteer Parent Society Treasurer Report

September

Date: 1-Oct-25

Opening Balance \$ 31,487.91

Income		Income	Expenses	Subtotal	Balance
Sept 9		\$953.60			
	Cobs			\$ 94.64	
	HH- Dance Tickets			\$ 754.45	
	Mabels Labels			\$ 104.51	
Sept 17		\$348.50			
	HH- Nitzas			\$ 192.40	
	HH- Dairy Queen			\$ 156.10	

Income Subtotal \$ 1,302.10

\$ 32,790.01

Expenses

Expenses Subtotal \$0.00

Closing Balance \$ 32,790.01

Funds in Reserve:

Christmas Concert Rental & Bussing	
Performances	
Teacher's Wish Lists	
Insurance	
Rocks and Rings	
Movie Night	
Halloween & Year End Dance	
Fit Kidz	\$ 1,600.00

\$ 1,600.00

Current Liabilities

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Available Funds \$31,190.01

Fundraising and Community building updates

Hot Lunch: This is a volunteer run program, that requires parent participation to keep the program going. Please reach out if you can help out with a hot lunch date.

Reminder set up your account on Healthy Hunger to take part, new school year requires new registration. The next four dates are posted.

Yearbook: Year book committee is being co-edited by Alanna and Cayley.

Family Dance: Dance committee has been created! We look forward to hosting the Halloween Dance Oct 24(TENATIVE), note this can only run with the help of volunteers. Healthy Hunger link to follow for dance ticket sales and volunteer sign up.

Art Cards: This fundraising initiative is a card created using your child's art. We will be running this program in the spring.

MOTION: Made by Tracey Martin Woywitka to move the next meeting from Oct 09 to Oct 16 (Strike Dependent).

SECONDED: Melissa Jenkinson

MOTION: Made by Kayleigh Chase to adjourn the meeting at 8:04 PM

SECONDED: Sarah Matheson

CARRIED: Yes